

Improving Quality of Life with Digital Assistants

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Topics

Do you have one of these devices?

Digital Assistants available on those devices

What you can do with a digital assistant

Where you can get digital assistant apps (software)

How to activate digital assistants

Example uses of a digital assistant

Special Notes

Do you have one of these devices?

Alexa

Android phone

Apple computer

iPad

iPhone

Microsoft Surface

Personal Computer (PC) (Windows)

Pixel phone

Smart Watch

**Digital Assistants are
available on each of
those devices**

A digital assistant can be an incredibly versatile tool for managing your day-to-day life. Here's a list of some things you can usually do with them:

- **Get instructions for locating digital assistants for your devices.**
- **Get instructions or videos for installing digital assistants on your device.**
- **Reminders and Alarms:** Set reminders and alarms to keep you on track with your schedule.
- **Calendar Management:** Schedule meetings, appointments, and events, and receive notifications.
- **Weather Updates:** Get real-time weather forecasts and updates.
- **Traffic Reports:** Receive traffic updates and find the best routes to avoid congestion.
- **Information Retrieval:** Ask questions and get quick, *accurate* information on a wide range of topics.
- **Music and Entertainment:** Play music, podcasts, audiobooks, and control your media devices.
- **Home Automation:** Control smart home devices such as lights, thermostats, and security systems.
- **Communication:** Send texts, make calls, and manage emails.
- **Shopping:** Create shopping lists and make online purchases. Check item availability at local stores.
- **Translation:** Translate languages and help with communication in different languages.
- **Fitness and Health Tracking:** Monitor your workouts, track your fitness goals, and receive health tips.
- **Recipe Assistance:** Find recipes and guide you through cooking steps.
- **Finance Management:** Keep track of your expenses, check your bank balances, and manage your budget.
- **Travel Assistance:** Get travel recommendations, book flights and hotels, and find attractions.
- **Productivity Tools:** Access tools like to-do lists, note-taking apps, and project management software.
- **Pill reminders.**

- Take photographs.
- Get news.
- Get addresses and telephone numbers.
- Find how to spell words correctly.
- Get answers to word puzzles.
- Help get more understandable answers to medical questions.
- Write documents or get help rewriting documents.
- Prepare presentations such as this one.
- **Cooking assistance:** Recipe including certain ingredients while excluding others.
- **Find complaints:** about a product, service or seller.
- Play games.
- Analyze photographs.
- Get valuations on possessions.
- **Where locally to rent something** (e.g., tuxedo).
- Price for first class postage stamp.

AND GET THAT HELP VIA YOUR VOICE OR KEYSTROKE ENTRY!

Digital Assistants available on those devices

Alexa –

Amazon Alexa

Android phone –

Amazon Alexa

Bixby

Copilot

Google Assistant

Apple computer

24me

Assistant.ai

Autopilot

Google Assistant

Notta

Siri

iPad

Amazon Alexa

Google Assistant

Siri

iPhone

24me

Amazon Alexa

ChatterBoss

Google Assistant

Siri

Microsoft Surface

Cortana

Google Assistant

Microsoft Copilot

Personal Computer

Cortana

Gemini

Google Assistant

Microsoft Copilot

Pixel phone

Google Assistant

Gemini

Smart Watch

Ask your digital assistant for help

Where you can get digital assistant apps

Go to the *Store* icon on your device

- **Apple App Store:** This is the platform for downloading and purchasing apps for iOS devices, such as iPhones and iPads. It hosts apps specifically designed to run on iOS.
- **Mac App Store:** This store is specifically for macOS, the operating system for Mac computers. It offers applications that are tailored to run on MacBooks, iMacs, and other Apple computers.
- **Google Play Store:** The official app store for Android devices, offering a wide range of apps, games, music, movies, and books.
- **Microsoft Store:** The app store for Windows devices, including PCs and tablets, where you can find apps, games, and other digital content.
- **Amazon Appstore:** An app store for Android devices, particularly those made by Amazon, such as the Kindle Fire.
- **Samsung Galaxy Store:** An app store specifically for Samsung devices, offering apps, themes, and other content tailored for Samsung smartphones and tablets.

How to activate digital assistants

1. **Go to the Store icon on your device:** Depending on your device, this could be the Apple App Store, Google Play Store, Microsoft Store, or another app store.
2. **Search for the digital assistant app:** Use the search function in the app store to find the digital assistant you want to install. For example, you can search for "Amazon Alexa," "Google Assistant," "Siri," or any other digital assistant.
3. **Download and install the app:** Once you find the app, click on the download or install button to begin the installation process.
4. **Follow the on-screen instructions:** After the app is installed, open it and follow the on-screen instructions to set it up and customize it according to your preferences.

Example uses of a digital assistant

Special Notes

Most common mistakes when writing prompts. The following is a list of powerful guidelines for writing prompts:

- Use specific, clear, and complete prompts.
- Remember that the AI is just a program, not a magic oracle.
- Iterate and refine your queries by asking better and better questions.
- Keep the prompt on topic.
- Specify details that give context to your queries.
- Make sure that any buzzwords or jargon are defined, as well as any words and concepts the AI may need to know that are specific to your query.
- Start with a fresh session to make sure you avoid confusing the AI with earlier work.
- Know when to try a different tool.

Questions?

This article may be of use in preparing to talk about digital assistants.

<https://www.zdnet.com/article/the-five-biggest-mistakes-people-make-when-prompting-an-ai/>



Tony 6:57 AM (4 hours ago)

to me, Bob

How to be successful when writing prompts

Knowing what the most common mistakes are can guide you when writing your prompts. Just do the opposite. That leaves us with a list of nine powerful guidelines for writing your prompts:

- Use specific, clear, and complete prompts.
- Remember that the AI is just a program, not a magic oracle.
- Iterate and refine your queries by asking better and better questions.
- Keep the prompt on topic.
- Specify details that give context to your queries.
- Make sure that any buzzwords or jargon are defined, as well as any words and concepts the AI may need to know that are specific to your query.
- Start with a fresh session to make sure you avoid confusing the AI with earlier work.
- Know when to try a different tool.

And there you go. This should get you a good distance along in creating great prompts that give you excellent results.

Some notes:

what is the difference between the Apple app store and the Mac app store?

The Apple App Store and the Mac App Store serve different ecosystems within Apple's product lineup:

1. **Apple App Store:** This is the platform for downloading and purchasing apps for iOS devices, such as iPhones and iPads. It hosts apps specifically designed to run on iOS.
2. **Mac App Store:** This store is specifically for macOS, the operating system for Mac computers. It offers applications that are tailored to run on MacBooks, iMacs, and other Apple computers.

Cortana was available on a Microsoft Surface device, as it is a virtual assistant built into the Windows operating system which powers Surface devices; however, as of 2023, Cortana has been retired by Microsoft and is no longer supported on any platform, including Surface devices.