



INTRODUCTION TO OPEN OFFICE



LARRY GALLAGHER

5 MARCH 2009

'ODF has clearly won,' says Microsoft exec

=====

"Stuart McKee, Microsoft's national technology officer, stated that "ODF has clearly won," acknowledging that the monopolist will start supporting ODF natively in Microsoft Office next year. He also sounded almost apologetic about not supporting ODF sooner, saying "We couldn't [implement ODF] during the release of Office 2007. We're looking forward and committed to doing more than translators."

AUG 2008

GENERAL COMMENTS

- **CREATED BY SUN MICROSYSTEMS IN 2000**
- **IBM JOINED OO COMMUNITY IN SEPTEMBER 2007 TO COLLABORATE ON DEVELOPMENT**
- **MULTI-LANGUAGE PROGRAM – WORLD WIDE USE**
- **MANY EUROPEAN GOVERNMENTS USE OO NOT MS**
- **AUSTEK LOADED 5 MILLION PC'S IN EUROPE WITH OO**
- **SOME COMPUTER MAKERS IN US NOW LOAD OO WITH MS WORKS AND/OR DEMOS OF MS 2007**
- **ONE MONTH AFTER NOVEMBER 2008 OO CONFERENCE OVER 10 MILLION OO DOWNLOADS**
- **OO USES LESS MEMORY THAN MS**
- **SPEND MONEY ON TRAINING INSTEAD OF ON LICENSES**
- **MS 2003 DOES NOT READ MS 2007 DATA -- MUST DOWNLOAD AN MS DEMO TO USE TEMPLATES, ETC.**

OPEN OFFICE WEBSITE

WWW.OPENOFFICE.ORG



OpenOffice3.0



Microsoft Word



OpenOffice
Writer



Microsoft Excel



OpenOffice
Calc



Microsoft
PowerPoint



OpenOffice
Impress



Microsoft
Office Access



OpenOffice
Base



OpenOffice
Draw



OpenOffice
Math



OpenOffice 3.0
Install Files

Welcome to OpenOffice.org

Create a new document



Text Document



Spreadsheet



Presentation



Drawing



Database



Formula



Templates...



Open a document...



Sea

Home

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All



I want to learn more about OpenOffice.org

What is OpenOffice.org? And why should I use it?



I want to download OpenOffice.org

Download OpenOffice.org for free, or find out about other ways of getting it



I need help with my OpenOffice.org

Help is at hand whenever you need it



I want to do more with my OpenOffice.org

Extend OpenOffice.org with additional functionality, templates and clipart



I want to participate in OpenOffice.org

OpenOffice.org is made with help from people all over the world. Feel free to contribute!

OpenOffice.org 3.0.1 released

OpenOffice.org 3.0.1 has been released. [Download your copy now.](#)

A Home for Templates

You find [templates](#) for OpenOffice.org at our [new site](#). Upload yours!

Free Community Support

•[The OpenOffice.org Community Forum](#)

The premier forum for OpenOffice.org users; immensely useful and recommended

•[Documentation Project](#)

Templates, help guides, how-Tos, and other useful documentation for users

•[User Help: Frequently Asked Questions](#)

FAQs, information, knowledge base

•[Users Mail List](#) ([Subscribe](#) / [Archives](#))

OpenOffice.org Project community support provided by a network of hundreds of experienced users. You must be subscribed to post messages.

•[General OOo Mail Lists](#)

Subscriptions and archives for key OOo lists

•[Tutorials for OpenOffice.org](#)

Assistance to anyone learning or teaching OpenOffice.org

•[in pictures](#)

Pictorial tutorials for OpenOffice.org, and other programs

•[The \(Unofficial\) OpenOffice Forum](#)

Discussion site for all things OpenOffice.org

•[Mac Support](#)

Support for installing and using the Mac OS X (X11) port; no OS 9 support is available

•[OpenOfficeSchool.org](#)

Free lessons in calc

•[StarOffice.org](#)

Support from volunteers unaffiliated with StarOffice but familiar with both StarOffice and OpenOffice.org

•[edafe.org](#)

How-tos, links to helpful documentation, other interesting material

•[8daysaweek](#)

General help for users of OpenOffice.org

•[LearnOpenOffice.org](#)

Web-based training and streaming video tutorials for OpenOffice.org

Tutorials For OpenOffice

[Home](#)[Tutorials](#)[Volunteer](#)[Teachers](#)[Links](#)[Contact](#)

FREE assistance to anyone learning, teaching or using OpenOffice.

Visitors [Click HERE for important website information](#)

Click The Links Below To See Our Tutorial Offerings

- [How to use our tutorials](#) If you have not used our tutorials before, please read this first.
- [Install](#) Install OpenOffice either by downloading a file or from a CD
- [Writer](#) This is the word processing feature in OpenOffice (similar to MS Word)
- [Calc](#) This is the spreadsheet feature in OpenOffice (similar to MS Excel)
- [Impress](#) This is the presentation feature in OpenOffice (similar to MS PowerPoint)
- [Draw](#) This is the drawing feature in OpenOffice (similar to MS Draw)
- [Base](#) This is OpenOffice database feature.

To find Specific Information on this website, type a word or words in the search box below, then click the "Google Search" button. (Use as an index).

Search Tutorials For OpenOffice.org

Commercial

•[OpenOffice.org Consultants Directory](#)

A comprehensive list of consultants offering a variety of services related to OpenOffice.org including professional

- support and training



[Sun Microsystems, Inc.](#)

Professional support for enterprises including bugfixes and enhancements. For consumers, incident based suport.

[Enterprise](#) | [Consumer](#)

Community

•[OOoExtras](#)

Includes templates, samples and macros in several languages.

•[OpenOffice.org Wiki](#)

Supports development and other kinds of contributions

Books (Sorted by Date Published)

•[2009 OpenOffice.](#)

- [a](#)

•[\(Long list of book links\)](#)

- [Main Page](#)
- [Recent changes](#)
- [Random page](#)
- [Help](#)

Toolbox

- [What links here](#)
- [Related changes](#)
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- [Printable version](#)
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- [PDF version](#)

Create a book

- [Add wiki page](#)
- [Collections help](#)

In other languages

- العربية
- Български
- English
- Español
- Français

Welcome to the OpenOffice.org wiki

This wiki is for all projects associated with OpenOffice.org (OOo). It has a good focus on resources for developers. Also other projects work more and more on the wiki. (Most...) are listed here. Click a link to go directly to the page you want.

- [Certification](#)
- [Community Council](#)
- [Development](#) (see below)
- [Documentation](#)
- [Education Project](#)
- [Localization](#)
- [Marketing](#)
 - [Art](#)
- [NLC *Native-Language Confederation*](#)
- [Product Releases](#)
- [Project Management Tool \(OOPM\)](#)
- [Regional Groups](#)
- [Quality Assurance](#)
- [Security](#)
- [User Experience \(UX\)](#)
- [User Interface](#) ([Accessibility](#), [Visual Design](#))
- [User Resources](#)
- [Website](#)
- [List of wishes](#)

Join in contributing to the OpenOffice.org Wiki. Please use your OOo login name for the wiki account. Some functionality is available only if you are logged in to avoid **SPAM**. Additionally your email address has to be validated. We might be able to avoid the separate user

Thursday
2009
02
26
20:11
UTC

User Guides for OpenOffice.org 3.x

From OpenOffice.org Wiki

< [Documentation](#)

Jump to: [navigation](#), [search](#)

This is the selection of user guides provided by the [OOoAuthors group](#).

Work on the user guides is done mostly through the OOoAuthors website; the wiki is not up to date with the draft OOo3 chapters.

Many more chapters are being worked on through OOoAuthors (in *.odt format).

Anyone is welcome to help at any stage of the user guide work: writing, reviewing, uploading to the wiki. Instructions and contact information are on the

OOoAuthors website, <http://oooauthors.org/en>

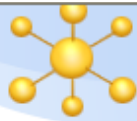
[Getting Started with OpenOffice.org 3.x](#) - Published

[Text Documents with OpenOffice.org Writer 3.x](#) - Published

[Presentations with OpenOffice.org Impress 3.x](#) - Published

[Spreadsheets with OpenOffice.org Calc 3.x](#) - Draft

[Drawings with OpenOffice.org Draw 3.x](#) - Draft



Extensions

- All
- ▶ By Application
- By Operating System
- Highest Rated
- [Most Popular](#)
- Most Recent

Tags

calc dictionaries
dictionary
documents eurooffice
free hyphenation
impress language
opendocument
oxygenoffice

Experience new functionality. Adjust your OpenOffice.org to your needs. Maximize your productivity...
...with the help of extensions, which add functionality or slight tweaks to the user interface or entirely new feature to the OpenOffice.org product.

Many thanks for your interest in enhancing your product with extensions. Find all available extension from the left-hand navigation box. And let the provider know how the extension worked for you - **please login, comment and rate!**


Lot

by deye

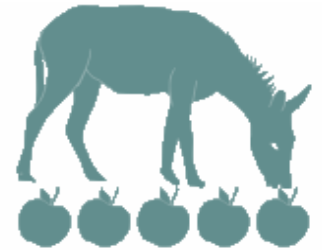
Extension for Calc. It can cast lots. It is in the Tools-->Add-ons menu in OpenOffice.org Calc.

For example, you can use for:

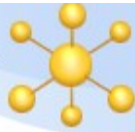
- selection of soldiers
- redistribution of fish among fishermen
- replacement for alphabetical order
- replacement for election and competition

Version:  0.6 **Date:** 2009-Feb-26 **License:** opensource

[Click here](#) for more information 264 downloads this week



☆☆☆☆☆
(0 votes)



Home

Extensions

- All
- ▼ By Application
 - OpenOffice.org
 - Writer
 - Base
 - Calc
 - Chart
 - Draw
 - Impress
 - Math
- By Operating System
- Highest Rated
- Most Popular
- Most Recent

Search

These are OpenOffice.org applications that extensions can be built for.



OpenOffice.org

OpenOffice.org application



Writer

OpenOffice.org Writer application



Base

OpenOffice.org Base application



Calc

OpenOffice.org Calc application



Chart

OpenOffice.org Chart application



Draw

OpenOffice.org Draw application



Impress

OpenOffice.org Impress application



Math

OpenOffice.org Math application



Home

Extensions

- All
- ▶ By Application
- By Operating System
- Highest Rated
- Most Popular
- Most Recent

Tags

calc dictionaries
dictionary
documents eurooffice
free hyphenation
impress language
opendocument

TeamDrive - easy secure collaboration for OOo

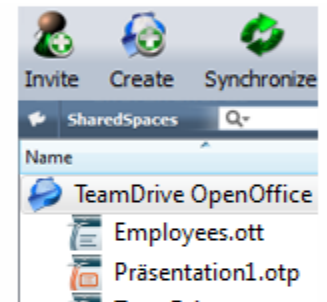
by TeamDrive Systems

TeamDrive is the solution for companies and individuals to share data across LAN boundaries and manage documents in distributed organizations. Work – anywhere, online and offline – at any time always securely!

TeamDrive is an OpenOffice.org alternative to Microsoft Groove/Sharepoint.

[Click here](#) for more information

★★★★☆
(5 votes)



OOoLilyPond

by OOoLilyPond

OOoLilyPond simplifies the integration of music notation in OpenOffice.org Writer, Impress and Draw. It can be used to write a book on music theory or to write down exercises for music instruments or voices which need to be commented with text.

Welcome to OpenOffice.org

Create a new document



Text Document



Spreadsheet



Presentation



Drawing



Database



Formula



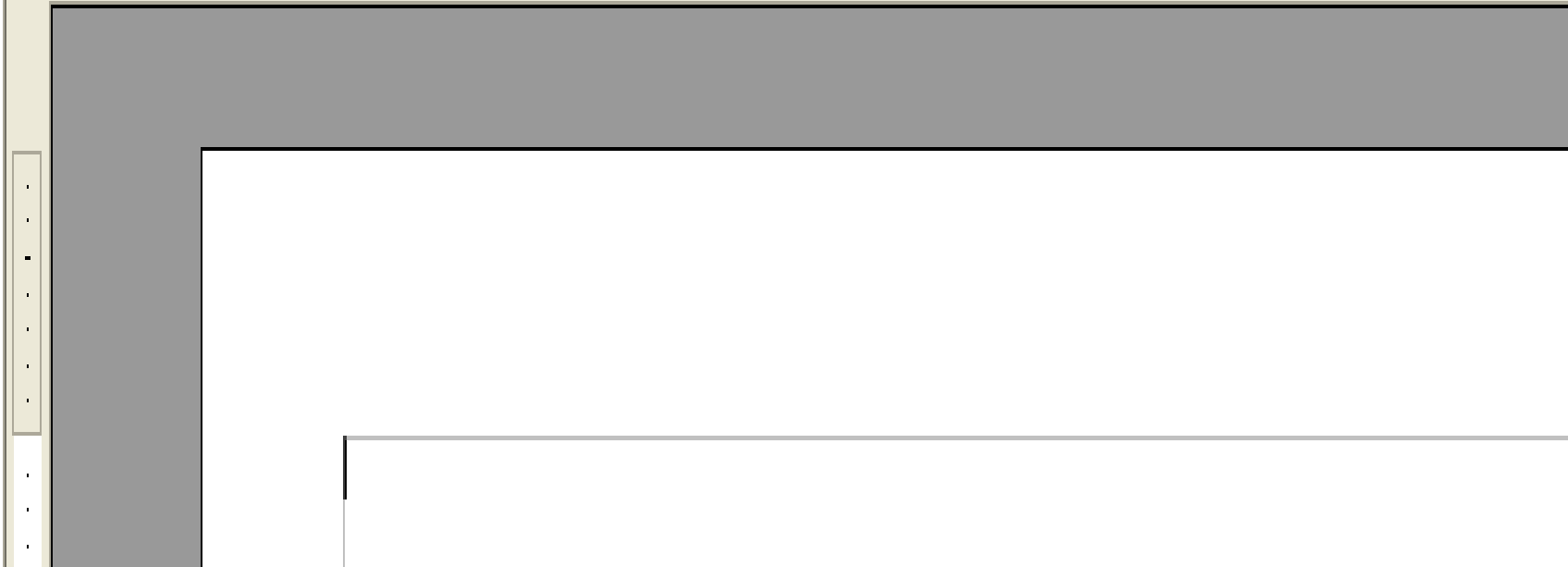
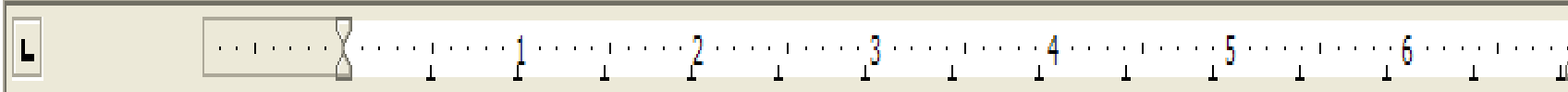
Templates...

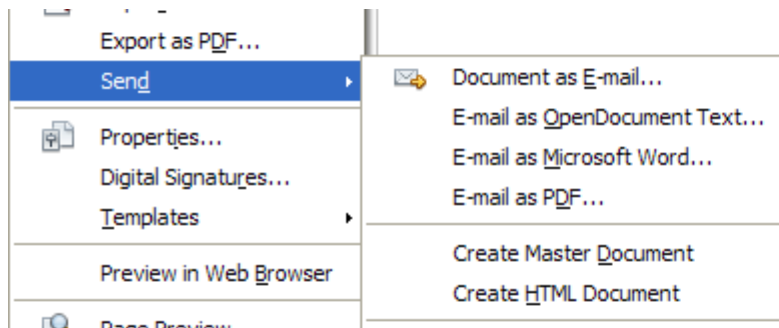
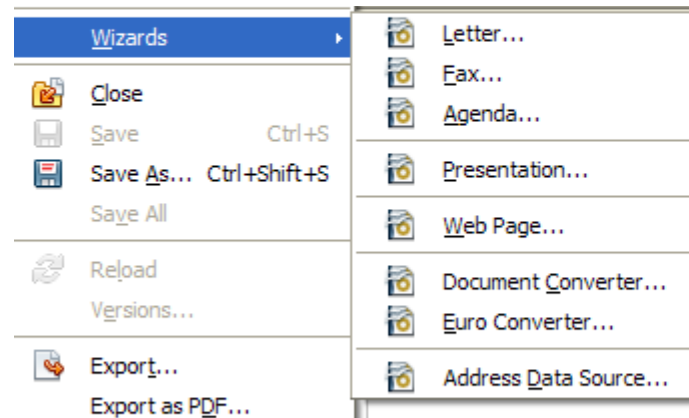
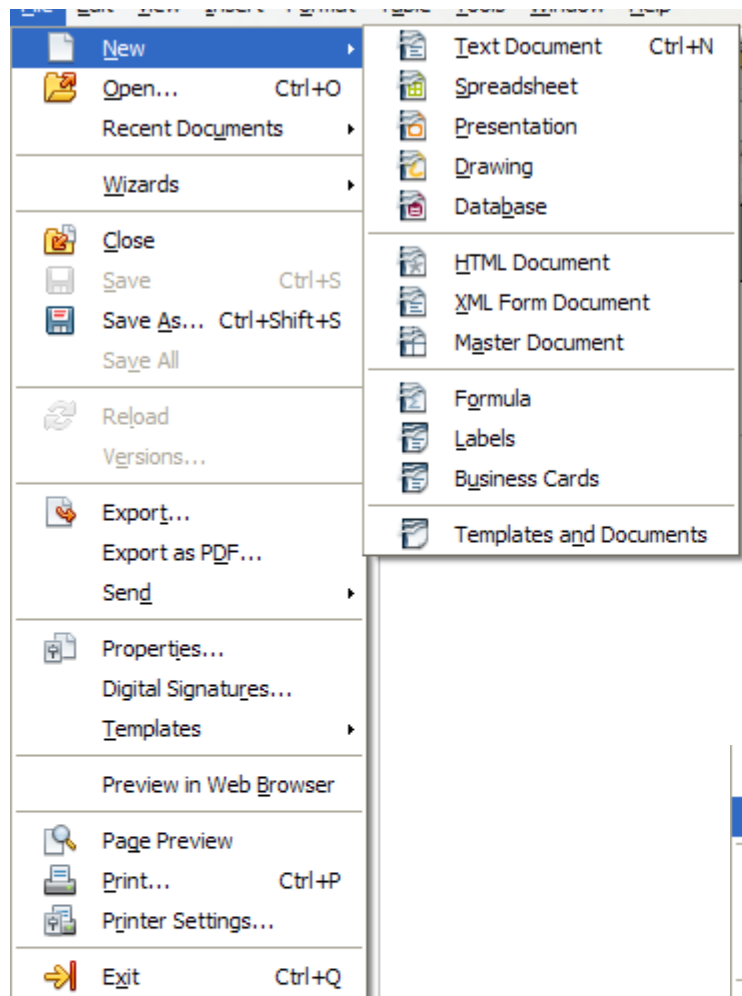


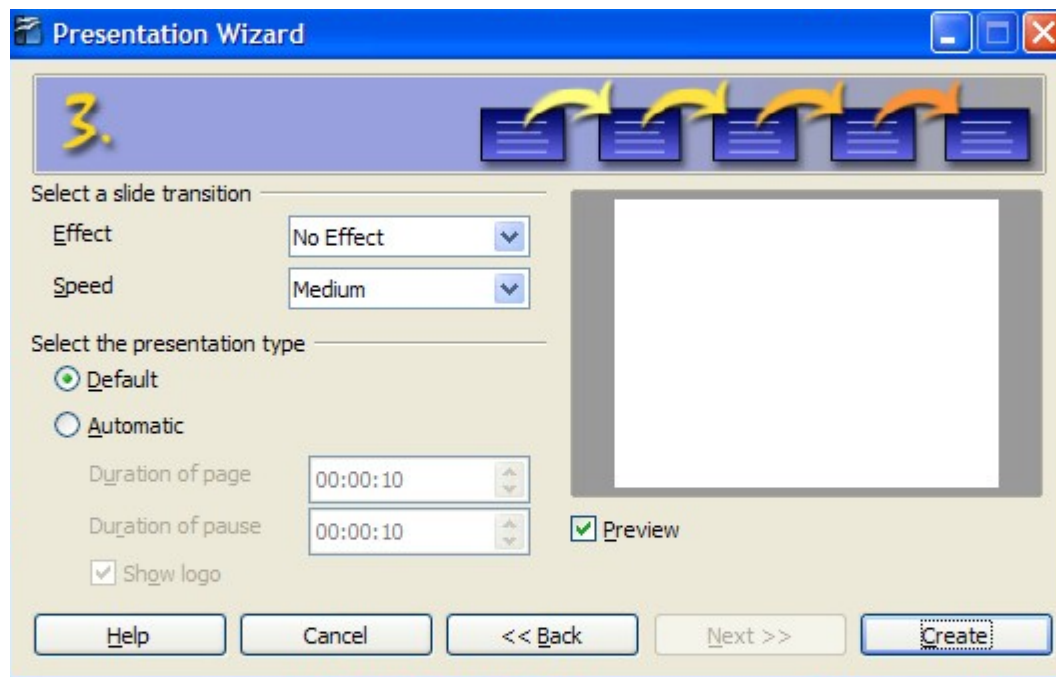
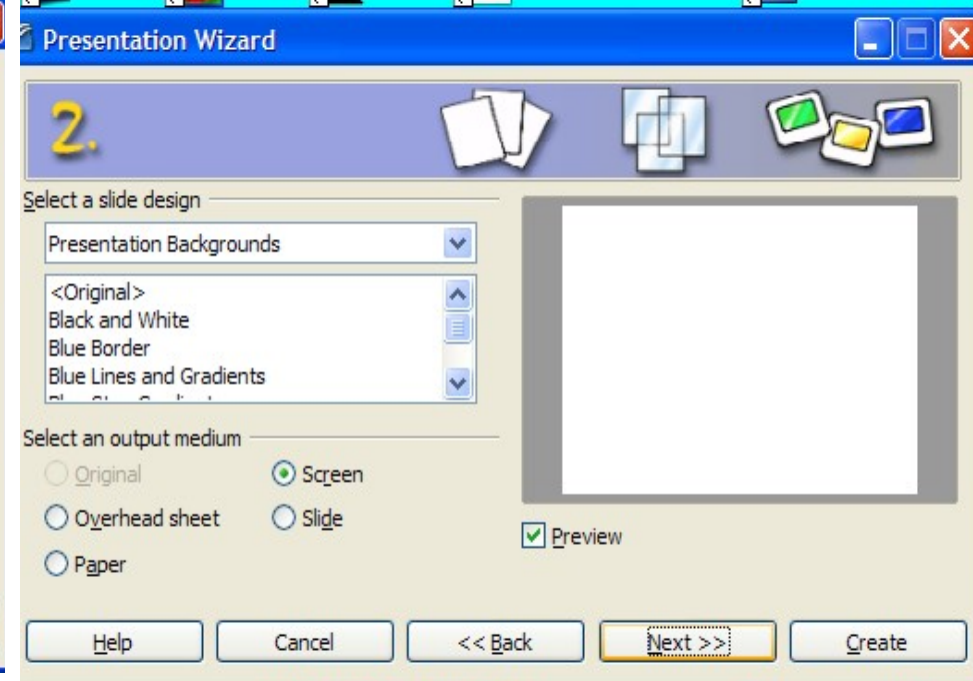
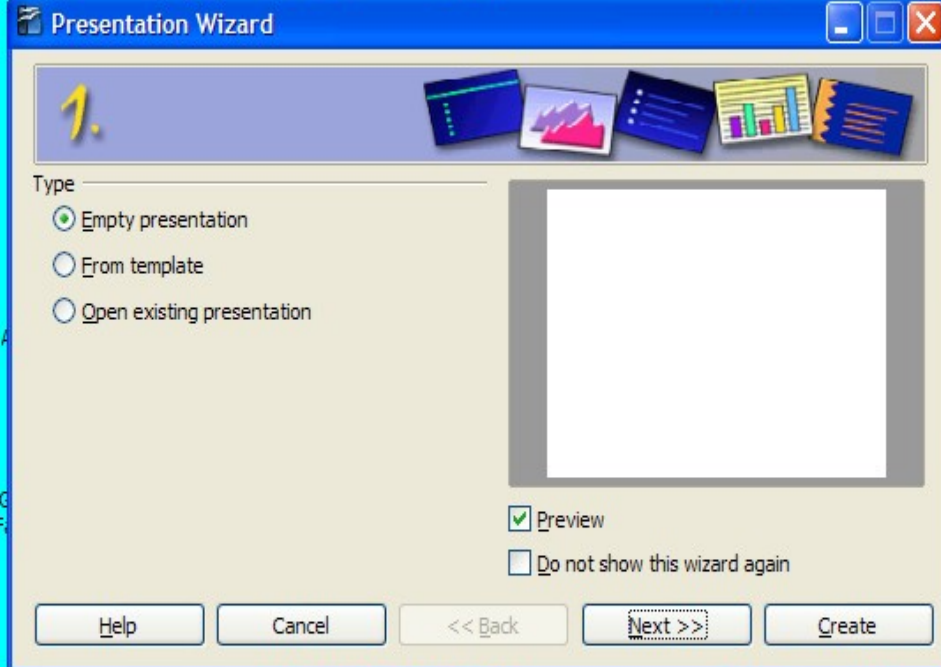
Open a document...

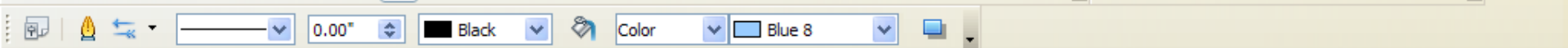
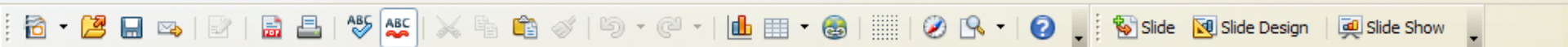
Untitled 1 - OpenOffice.org Writer

File Edit View Insert Format Table Tools Window Help








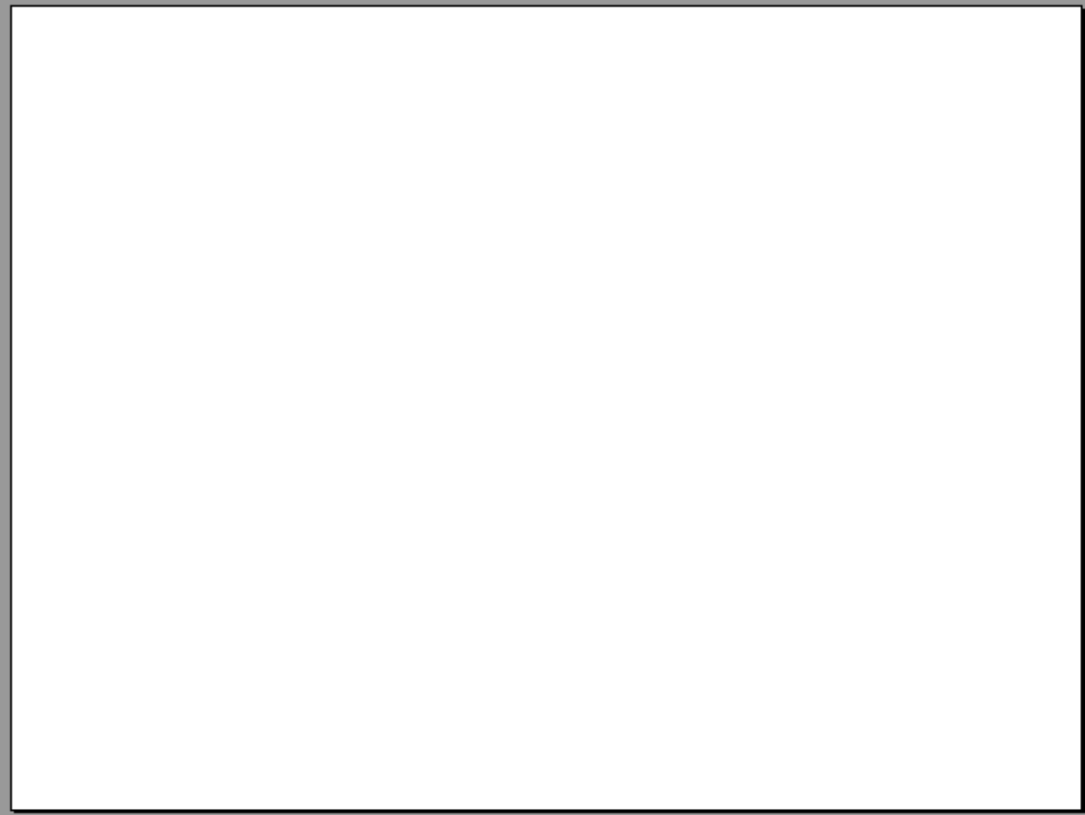


Slides


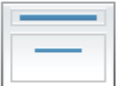



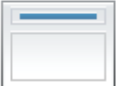








Slide 1

Normal Outline Notes Handout Slide Sorter



Tasks

- Master Pages
- Layouts
 - 
 - 
 - 
 - 
 - 
 - 
 - 
 - 
 - 
 - 
 - 
 - 
- Table Design
- Custom Animation
- Slide Transition



Steps

1. Select database

2. Save and proceed

Welcome to the OpenOffice.org Database Wizard

Use the Database Wizard to create a new database, open an existing database file, or connect to a database stored on a server.

What do you want to do?

- Create a new database
 Open an existing database file

Recently used

- Connect to an existing database

Steps

1. Select database

2. Save and proceed

Decide how to proceed after saving the database

Do you want the wizard to register the database in OpenOffice.org?

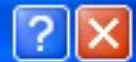
- Yes, register the database for me
 No, do not register the database

After the database file has been saved, what do you want to do?

- Open the database for editing
 Create tables using the table wizard

Click 'Finish' to save the database.

Save As

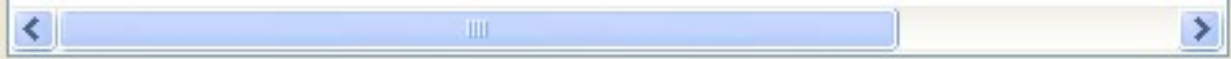


Save in: My Documents



- Recent
- Desktop
- My Documents**
- My Computer
- My Network Places

- | | | | |
|----------------------|-------------------|-----------------------|---|
| 1 XFER | IMAGES | My Videos | W |
| 1copyMyrtleB | ItsDeductible2006 | MyLifeStory | W |
| 2007 Endorse | Larry Rx,misc | New Folder | W |
| Adjust Beds | Local Disk (C) | North List | |
| ANWR | Locust List | On This Day | |
| Apollo Raw Data | Manor List | Open Office | |
| Computer Club | Monthly Finances | Orlando Trip 2008 | |
| Computer Gen | MS Office | Presentations | |
| Computer General | MSN Photo Show | Readiris | |
| Conven Cntr | My Albums | Roxio | |
| DPE | My Documents Old | RR Bridge | |
| Effectively Speaking | My Downloads | Second Site | |
| Fantasy Football | My Music | TMG | |
| Genealogy | My Pictures | TMG Users Guide V6.0x | |
| Home Rule | My Received Files | TurboTax | |
| Hourglass Foundation | My RoboForm Data | Updater 5 | |



File name: Save

Save as type: Cancel

Automatic file name extension



Database



Tables



Queries



Forms



Reports

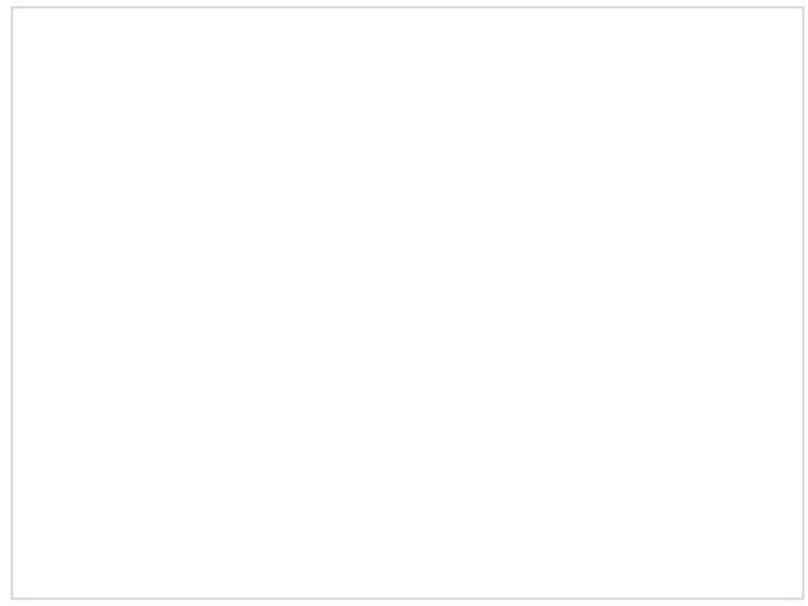
Tasks

- Create Table in Design View...
- Use Wizard to Create Table...
- Create View...

Description

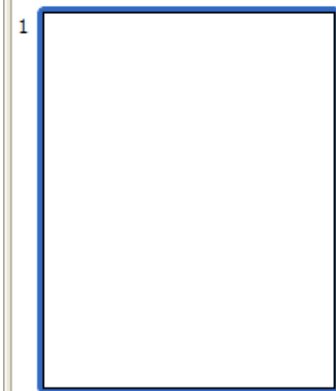
Tables

None ▾



0.00" Black Color Blue 8

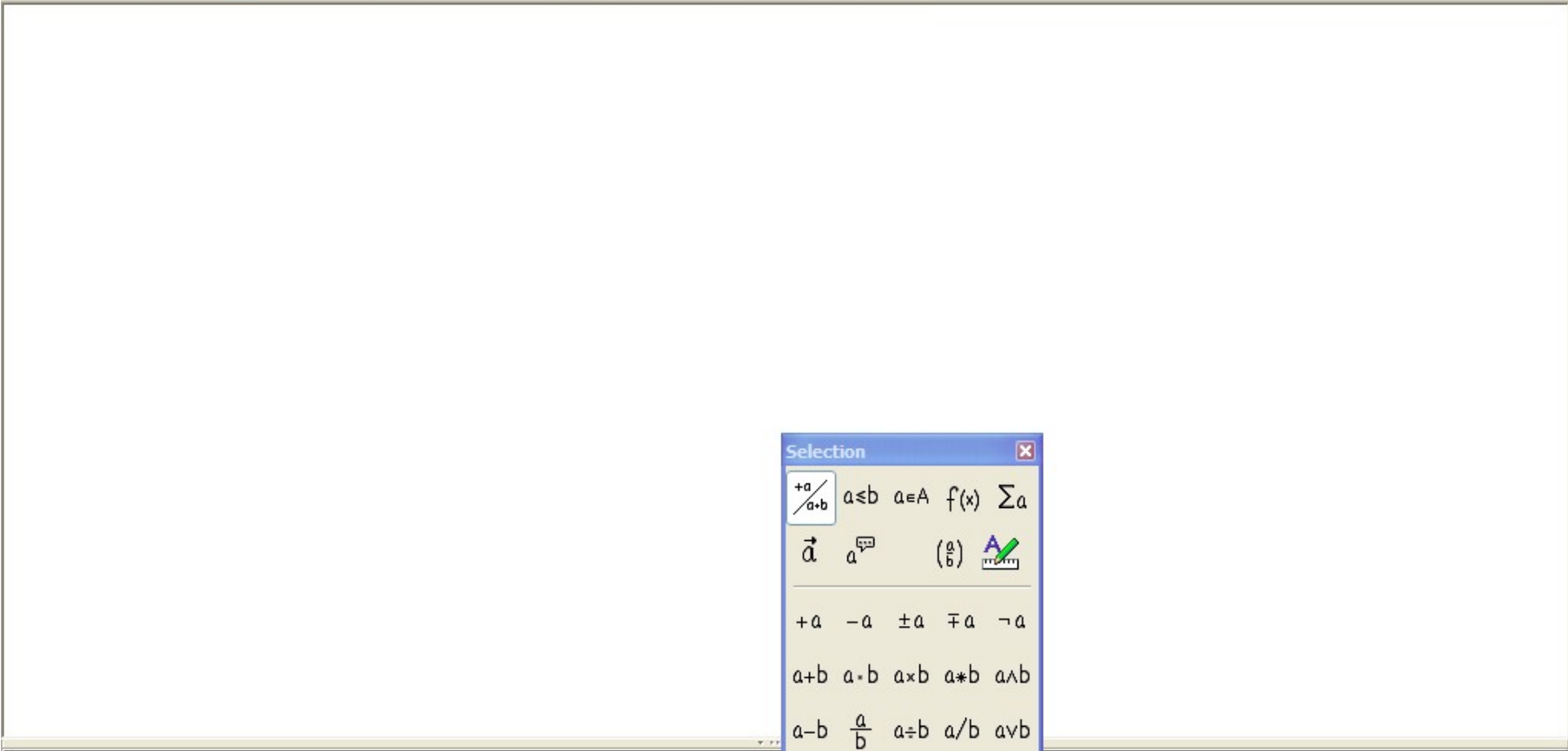
Pages



Slide 1

Grid lines: 1-12 (horizontal), 1-10 (vertical)

Layout Controls Dimension Lines



Selection [X]

$\frac{+a}{a \cdot b}$ $a \leq b$ $a \in A$ $f(x)$ $\sum a$

\vec{a} a^{sup} $\begin{pmatrix} a \\ b \end{pmatrix}$

$+a$ $-a$ $\pm a$ $\mp a$ $\neg a$

$a+b$ $a \cdot b$ $a \times b$ $a * b$ $a \wedge b$

$a-b$ $\frac{a}{b}$ $a \div b$ a / b $a \vee b$

$a \circ b$

Welcome to OpenOffice.org

Create a new document



Text Document



Spreadsheet



Presentation



Drawing



Database



Formula



Templates...



Open a document...

Templates and Documents - New Document



New Document



Templates



My Documents



Samples

Title

- Business Cards
- Database
- Drawing
- Formula
- HTML Document
- Labels
- Master Document
- Presentation
- Spreadsheet
- Text Document
- XML Form Document

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Organize...

Edit

Open

Cancel

Help

Business Cards



Medium

Business Cards

Private

Business

Format

Options

Content

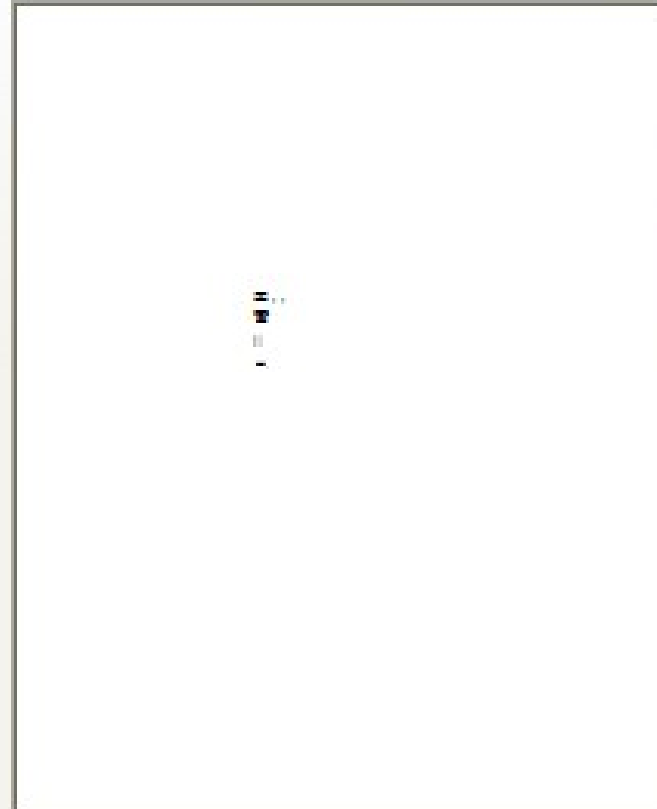
Modern, only Company

Modern, with Name

Elegant, only Company

Elegant, with Name

Elegant, with Name, without Slogan



AutoText - Section

Business Cards, Work (3 1/2 x 2)



New Document

Cancel

Help

Reset

Company Alarry 14

Synchronize Labels

Larry Gallagher

Page 1 / 1 Default English (USA) INSRT STD * Tabelle3:B1 100%

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Create a new document



Text Document



Spreadsheet



Presentation



Drawing



Database



Formula



Templates...



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finances Impress

invoice **letter** Maintenance

History marketing **minutes**

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Paper **Presentation**

presentation

background

Business

Education

Private

The latest Template

This Template Repository is a place for the submission of new templates made by you, the community!

You created a nice template? Submit it, get feedback and help others to be more productive!

Highest Rated



Mortgage Payment Calcula...



Simple Loan Calculator



Formal Letter - Sagittar...



Colorful Numbers

Most Popular



Monthly/Annual Calendar



Bamboo



Resume "Sans Serif"



Birthday Card



Sidskabelon bog og rapp...

Most Recent



Sidskabelon bog og rapp...



Mortgage Payment Calcula...



Birthday Card









Personal Greeting Card



Sidskabelon bog og rapp...

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[How does it work?](#)



[Business](#)

[Education](#)

[Private](#)

Weekly Planner

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Jan 1							
Jan 2							
Jan 3							
Jan 4							
Jan 5							
Jan 6							
Jan 7							
Jan 8							
Jan 9							
Jan 10							
Jan 11							
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Jan 16							
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Jan 22							
Jan 23							
Jan 24							
Jan 25							
Jan 26							
Jan 27							
Jan 28							
Jan 29							
Jan 30							
Jan 31							

The latest Template

This Template Repository is a place for the submission of new templates made by you, the community!

You created a nice template? Submit it, get feedback and help others to be more productive!

Tags

Book **business** college
correspondence
education **finances**
Impress **letter** lined log
marketing mathematics
millimetered **minutes**
miscellaneous Note Notebook
notes pad Paper Photo
Presentation
presentation
background press
release **private** resume
ruled Standard Template
workbook

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Highest Rated



Dark Circles



Presentation Background ...



Colorful Numbers



Red Tissue



Watercolors

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Resume- Construction- Tr...



General Resume



Invoice 6



Monthly Budget



Year planner

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Weekly planner



General Resume



Year planner



Blue Shapes



Blue Orange

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OSL
OPEN SOURCE LAB



Content

Users

Enter your keywords:

wEEKLY pLANNER

Search

Search results

Weekly planner

This is a generic weekly planner I created so you can structure weekly activities at a glance.

Date: Tue, 02/03/2009 - 12:43

Application type: Writer **Language:** en

Use it!

Recent Downloads: 63 **Downloads:** 7715
[information](#)

[Click here for more](#)



Average:



Weekly Planner

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7 am							
8 am							
9 am							
10 am							
11 am							
12 pm							
1 pm							
2 pm							
3 pm							
4 pm							
Select table row							
6 pm							
7 pm							
8 pm							
9 pm							

SUMMARY

OPEN OFFICE IS BECOMING MORE AND MORE THE OFFICE SUITE AND WILL DISPLACE MICROSOFT AS THE MAJOR PLAYER FOR OFFICE SOFTWARE IN THE NEAR FUTURE.

LEARNING OPEN OFFICE IS VERY WELL SUPPORTED BY VARIOUS INSTRUCTION METHODS AND A VERY ACTIVE SUPPORT SITE WITH HELP FROM NOT ONLY SUN MICROSYSTEMS BUT BY A WORLD WIDE USERS GROUP

***TRY IT
YOU MIGHT LIKE IT !***